SUOSS Summer School
Best practices in journal publishing
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Who we are

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In this session

1. Publishing policies
   Publishing ethics & processes
   Preprints
   Data Sharing

2. Guidelines
   Methodological / Reporting
   Ethical
   Editorial

3. Peer review process & publishing platforms

4. Visibility
   4.1. Persistent identifiers
       How to acquire them
       Practical application and costs

   4.2. Indexing, social media
       Journal audiences
       Choice of platforms

5. Collaboration
Publishing policies

Publishing ethics

What are the requirements of submission?
What happens to articles after submission?
Who deals with them and how?

Can authors appeal decision?

How can readers raise ethical concerns?
How are any ethical concerns dealt with?

What is your copyright and/or licensing policy?
What are your publication fees?

How is your journal funded?

Do you have an advertising policy?

https://publicationethics.org/core-practices
Publishing policies

Preprints

Will your journal consider papers that are available as preprints?  
Do you encourage authors to post to preprint servers on submission?

Data Sharing and data availability

Increasing requirements to make datasets available for editors, reviewers, and readers  
Enhances replicability and reuse, reduces ethical problems

What does the journal means by ‘research data’?  
How should authors share their data?  
Help authors to write their data availability statement
Guidelines

Reporting & Methodological Guidelines

https://www.equator-network.org/
A Consensus-Based Checklist for Reporting of Survey Studies (CROSS)

Reporting guideline provided for:
(i.e. exactly what the authors state in the paper)

- Reporting of both web- and non-web-based surveys.

Full bibliographic reference


Language

English

PubMed ID

3386027

Reporting guideline acronym

CROSS

Study design

Observational studies, Qualitative research

Applies to the whole report or to individual sections of the report?

Whole report

Additional information

The CROSS checklist is located in supplementary materials 3, pages 5-7.

Record last updated on

May 12, 2022
Ethical Guidelines

- COPE Core practices
- Ethics toolkit for a successful editorial office
- Editing peer reviews
- Editorial board participation
- Managing the relationships between society owned journals, their society, and publishers
- Principles of Transparency and Best Practice in Scholarly Publishing

ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly work in Medical Journals
Ethical misconduct do be vigilant of could be:

- Redundant publication
- Author dispute
- Duplicate publication
- Data fabrication
- Plagiarism
- Conflict of interest or submission irregularities.
- Animal welfare or human welfare concerns
Research ethics

Design and implementation of research
Use of resources and research outputs
Treatment and consent of individuals
Scientific misconduct- acting in accordance with convention and guidelines
Regulation of research practices
Maintaining a database with the most useful information to you – what will you want to know?

Think about how best to manage the reviewing process, and where you can improve it by reducing processing time, motivating reviewers and improving feedback for authors.

Discover this through regular reporting of times and activities:

- Initial assessment
- Inviting reviewers
- Reviewer performance*
- Number of reviewers invited
- Editorial decisions
- Time for authors to revise
- Revision to final decision
- Number of rounds of revision
Reviewer stats & demographics

Reviewer performance:

- Times invited
- Times Agreed
- Reviews submitted
- Times failed to submit
- Time to submit review
- Recommendations

+ Number of papers individuals have authored for the journal – ‘Friends of the Journal’

Demographics

Be sure to get permission to collect this information

- Sex & gender
- Country / Race
- Disabilities
- Expertise / keywords
**Publishing platforms**

What do you need to achieve?

In what ways can you support it?

**Peer review:**
ScholarOne Manuscripts, Editorial Manager, eJournalPress, Open Journal Systems

**Publishing / content management**
Atypon (owned by Wiley), Ingenta, Silverchair, Highwire

**End-to-End**
ARPHA, River Valley, Scholastica, PubPub, OJS
EXAMPLE

EASE journal is a Diamond open access model

ARPHA platform

Platform costs sponsored by ARPHA

Additional Costs

Editorial stipends, copyediting / typesetting funded through member fees

Promotion, advocacy, editorial board members all volunteer positions
What questions do you have?
Over to Jadranka for Visibility Collaboration